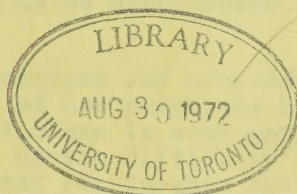


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we'd like you to know!



Ontario



**PUBLICATIONS, FILMS AND DISPLAYS OF THE
Ministry of Community and Social Services
JUNE 1972**

[Government Publications Branch]
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There are a large number of services being offered by the Ministry of Community and Social Services, of which many may not be aware. The listing of publications and displays in this booklet should be of help. They are listed according to the Branch of the Ministry that takes the requests.

These publications and displays are generally available, at no charge, to anyone interested, although some of the material is specifically designed for use in seminars, workshops and special community programs.

Also, some of the publications are available in bulk for information centres, hospitals, or wherever the material is likely to be distributed to the public.

Since legislative changes and programs changes are frequent, a number of our pamphlets and acts are often under revision. If there is some pamphlet or some topic with which you are having difficulty in locating enough information, then ask for further assistance from the Communications Branch.

Ministry of Community and
Social Services,
Communications Branch,
7th Floor, Hepburn Block,
Queen's Park, Toronto.
Telephone - 965-7252



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COMMUNICATIONS BRANCH

Legislation

- * The Athletics Control Act
- * Regulations under the Athletics Control Act
- The Charitable Institutions Act, 1962 - 63 and Regulations
- ** The Child Welfare Act, 1965 and Regulations
- The Children's Boarding Homes Act and Regulations
- The Children's Institutions Act, 1962 - 63 and Regulations
- *** The Community Centres Act and Regulations
- The Day Nurseries Act, 1966 and Regulations (limited supply pending revision)
- The District Welfare Administration Boards Act, 1962 - 63 and Regulations
- The Elderly Persons Centres Act, 1966 and Regulations
- The Family Benefits Act and Regulations (limited supply pending revision)
- ** The General Welfare Assistance Act and Regulations
- The Homemakers and Nurses Services Act and Regulations
- The Homes for Retarded Persons Act, 1966
- The Homes for the Aged and Rest Homes Act (limited supply pending revision)
- The Ministry of Community and Social Services Act ... not consolidated yet
- The Vocational Rehabilitation Services Act, 1966 and Regulations

* available from:
Ministry of Community and Social Services,
Ontario Athletics Commissioner,
8th Floor, 400 University Avenue,
Toronto 2, Ontario.
Telephone - 965-4173

** The Child Welfare Act, 1965 and Regulations \$1.00
The Family Benefits Act and Regulations .75
The General Welfare Assistance Act
and Regulations .75

available to the public for a charge from:
Ontario Government Bookstore,
880 Bay Street,
Toronto, Ontario.

*** available from:
Ministry of Community and Social Services,
Community Centres Act Section,
5th Floor, Hearst Block,
Queen's Park, Toronto.
Telephone - 965-5399

NOTE

Acts are available to those who administer the legislation and to those who have a need to know in order to carry out their jobs. An attempt is made to make all the legislation available to libraries for those who wish a short-term look.

For questions on the legislation contact:

Ministry of Community and Social Services,
Communications Branch,
7th Floor, Hepburn Block,
Queen's Park, Toronto.
Telephone - 965-7252

Publications

There are eight pamphlets in a series available. These describe some of the services offered by the Ministry of Community and Social Services.

Community and Social Services...a general outline on all programs of the Ministry of Community and Social Services. (#1)

What about older people?...programs of the Ministry for older people, including financial assistance and housing. (#2)

Do you need a visiting nurse or homemaker?...a special home care service where a homemaker or nurse goes into your home, in a time of need, so that your family can stay together. (#3)

Opportunities for the handicapped...programs of the Ontario Government for the physically, emotionally or mentally handicapped. (#4)

Day care for your child...programs of the Ministry for children requiring day care, including the kinds of day care available and where to find good day care. (#5)

Do you need Family Benefits?...a general outline of Family Benefits - a provincial allowance for individuals and families who are in financial need for a prolonged period of time. (#6)

Do you need General Welfare Assistance?...a general outline of the financial assistance available to those who require temporary help. (#7)

Homes for children and young people...a brief description of the residences and homes available to those children and young people who have problems that cannot be met in their own home. (#8)

Your rights under the Ontario Legal Aid Plan...a brief description of who is eligible, the cost, and how to apply for legal assistance.

Consumer Guide for Senior Citizens...a small pocket guide.

Just the Beginning...a brief description of all branch programs in the new Ministry of Community and Social Services and where they come from.

Choosing a good Day Care home for your Child...a guide for parents, describing how to locate and what to look for in a good day care home.

**Can You Babysit Tonight?...to help you to be a good baby sitter.

Planning a social service career?

**Consider Yourself at Home...a guide to Homes for the Aged in Ontario.

Monthly Statistical Bulletin of the Ministry of Community and Social Services.

From "Public Welfare" to "Social and Family Services"
...A Decade of Positive Change in
Provincial Social Services-1960-1970.

Directory of Homes for the Aged, Charitable and Municipal, Adult Residences and Elderly Persons Centres in the Province of Ontario.

Institutions for Children and Youth...a list of the residences and homes available to those children and young people who have problems that cannot be met in their own home.

Adoption Procedure in Ontario Under the Child Welfare Act, 1965.

****Your Family Benefits Handbook...**written to help applicants for and recipients of Family Benefits to know their benefits.

Regional Services Directory (staff of the Ministry of Community and Social Services)

List of Municipal Welfare Administrators

***The Window:** Toward and understanding of Human Need...a booklet for social service workers new in their jobs as well as for workers wishing to review the problems of dependency and poverty.

Annual Report of the Ministry of Community and Social Services

Board of Review Annual Report

Summary of Brief prepared for the Special Senate Committee on Poverty

****Task Force on Employment Opportunities for Welfare Recipients - By Barry B. Swadron**

*****The current Annual Estimates of the Ministry**

*****The latest Public Accounts, as printed**

· Vocational Rehabilitation News...a monthly newsletter which is mailed to all individuals, groups and agencies in Ontario involved in rehabilitation.

***available for Ministry employees from:**

Ministry of Community and Social Services,
Training and Staff Development Branch,
5th Floor,
110 Eglinton Avenue West,
Toronto, Ontario.
Telephone - 965-6211

available to the public for \$2.50 per copy from:

Ontario Government Bookstore,
880 Bay Street,
Toronto, Ontario.

**available to the public for a charge from:

Ontario Government Bookstore,
880 Bay Street,
Toronto, Ontario.

Can You Babysit Tonight?	.25
Consider Yourself at Home	\$1.00
Your Family Benefits Handbook	.75
Task Force on Employment Opportunities for Welfare Recipients	1.00

***available from:

Ministry of Community and Social Services,
Accounts Branch,
5th Floor, Hepburn Block,
Queen's Park, Toronto.
Telephone - 965-2371

Films

A Way Out...designed to be shown to staff, prospective parents and foster parents to help them understand the effects of uprooting on a child. Through the eyes of children we are given insight into their feeling when they become the victims of the emotions and actions of adults. The film illustrates that without individual and community understanding of these feelings, the potential of many children will be lost.

All of Us...this is a 26 minute colour musical on the many services of the Citizenship Branch. It is an entertaining glimpse of the multi-cultural nature of Ontario's society.

Slide Presentations

What is a Day Nursery...a preliminary introduction into how a day nursery operates. This is used by the Day Nurseries Branch for groups intending to start a day nursery.

The New Ministry...a slide presentation of the new Ministry of Community and Social Services.

Attitudes on Aging...used by Homes for the Aged-Office on Aging Branch and section on Aging, Ontario Welfare Council, for groups interested in the aging process, growing old in our society and pre-retirement preparation.

Displays

Dialogue... consisting of ten pylons or sections, it is a multi-purpose display available for use at information seminars throughout Ontario.

The publications and audio-visual displays of the Communications Branch are available from:

Ministry of Community and Social Services,
Communications Branch,
7th Floor, Hepburn Block,
Queen's Park, Toronto.

Telephone - 965-7252

YOUTH AND RECREATION BRANCH

Publications

LEADER'S MANUALS

ART AND CRAFTS

Batik
Painting in Mixed Mediums
Composition and Colour
Intaglio
Modelling as a Sculpture Medium
Oil Painting
Picture Framing
Serigraphy
Watercolour
Weaving on a Boxloom
(includes directions for building boxloom)
Woodcut and Linoblock Printing
Youth Art

CHILDREN'S ACTIVITIES

Art and Crafts
Music and Singing Games
Nature Study
Puppetry
Quiet Periods
Special Events
Sports and Active Games
Day Camp Manual
(distributed only to directors of camps)

1. Administration
2. Staff
3. The Camper
4. Program
5. A Study of Mandatory Standards and Desirable Practices for Children's Day Camps

GROUP DEVELOPMENT

Notes for Community Leaders

1. The Community
2. Community Organizations

3. Administration
4. Leaders and Members
5. Program Planning
6. Effective Meetings
7. Speaking in Public
8. Teaching Adults
9. Evaluation
10. Publicity and Public Relations

Notes for Discussion Leaders (leaflet)
The Recorder in the Discussion Group (leaflet)

PLAYGROUNDS

1. Your Summer Playground Job and Bibliography
2. Playground Administration
3. Playground Leadership
4. Planning the Program
5. Publicity and Public Relations
6. Safety: Discipline
7. Children's Needs and Characteristics; Recognition

SPORTS

Softball a Basic Coaches Manual
Soccer Coaching

MUNICIPAL RECREATION BULLETINS

1. Recreation and Leisure
2. Community Development for Leisure
3. Municipal Government and Recreation Services
4. Administration and Operation of the
Municipal Recreation Service
5. Financing Municipal Recreation
6. Cooperative Action
7. Leaders and Leadership Development Program
8. The Role of the Professional
9. Facilities for Recreation
10. Public Relations
11. Evaluation
13. Community Conferences
14. A Community Council for the Arts
15. Community Sports Councils
17. Youth and Recreation Branch Services

PROGRAMS FOR OLDER PEOPLE

Job of Executive Officers in Senior
Citizens' Clubs
Retiring Soon?

RECREATION FACILITIES

Notes on the Planning, Design and
Construction of Arenas

YOUTH BULLETINS

Sources - information bulletins on various
subjects of interest to young people's
groups and leaders.

SLIDE PRESENTATION

Summersounds...a slide presentation of a
music program for young musicians, that took
place during the summer of 1971. (also a film)

Winter Games at Saskatoon - 1971

Ontario Games at Etobicoke - 1970

DISPLAYS

The material in these are presently being
updated.

FILMS

A collection of films on community
recreation, recreation organization,
community development, youth, human relations,
art, crafts, teaching sports and parent
education is maintained for lending to
responsible groups.

LIBRARY

A library of books on community development,
informal education, sports, group dynamics,
recreation theory and facilities, special
skills, theatre, art and crafts may be
borrowed. Also choral and small orchestral
groups may borrow music and a large collection
of plays is available for reading and selection.

NOTE

The Youth and Recreation publications are
presently undergoing major revision, so some
are not available immediately. Also, these
publications are available in limited quantities,
without charge, for use in community programs
and for leadership training.

Requests for publications, films, slide presentations and books should be made through directors of recreation, municipal recreation committees or the consultants, Youth and Recreation, located in regional offices. Many community libraries have loan copies.

CONSULTANTS - YOUTH AND RECREATION

REGION 1

10 Water Street Thunder Bay 344-9601	District of Thunder Bay and isolated communities in Patricia
18 King Street Dryden 223-2271	Districts of Kenora, Rainy River and southern Patricia

REGION 2

1349 Lasalle Boulevard Sudbury 566-3480	Districts of Algoma, Sudbury, Manitoulin
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REGION 3

McKeown Ave., Transportation & Communication Bldg. P.O. Box 3020 474-7210	Districts of Muskoka, Temiskaming, Parry Sound, Nipissing and Cochrane
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REGION 4

759 Hyde Park Road London 73 472-1440	Counties of Middlesex, Elgin, Kent, Essex, Lambton and Huron
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REGION 5

279 Weber St. North Waterloo 576-2050	Counties of Waterloo, Perth Wellington, Oxford and Brant
374 Seventh Avenue Box 340 Hanover 364-1626	Counties of Grey and Bruce

REGION 6

15 Church St. Suite 402 St. Catharines 684-1123	Counties of Lincoln, Haldimand Norfolk, Welland and Wentworth
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REGION 7

40 Eglinton Avenue East Toronto 315 365-5026	Counties of Simcoe, Dufferin, Halton, Peel, City of Toronto, Boroughs of Etobicoke and York
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REGION 8

Heron's Hill Bldg.
Suite 3201
2025 Sheppard Ave. E.
Willowdale 491-0330

Counties of York, Ontario
Victoria, Haliburton, Boroughs
of North York, East York and
Scarborough

REGION 9

1082 Princess Street
Kingston 546-2641

Counties of Lennox and Addington
Frontenac, Leeds, Grenville

220 Dundas Street East
Belleville 968-9800

Counties of Durham, Northumber-
land, Peterborough, Hastings,
Prince Edward

REGION 10

1320 Carling Avenue
Ottawa 3 722-6534

Counties of Lanark, Carleton,
Russell, Prescott, Dundas,
Stormont, Glengarry and Renfrew

INDIAN COMMUNITY BRANCH

Publications

Indian Community Projects 1970-1971... a
brief description of these 77 projects.
This booklet is published every year.

Muskego Designs...a pamphlet describing how
Muskego Designs got started.

First Nation...a pamphlet describing the First
Nation Boutique of Indian crafts at
Ontario Place in Toronto.

Meeting '71 Report...a report of the six
meetings held during July between the
Ontario Government and the Indian people
of Ontario. There is also a five month
follow-up.

Film

Meeting '71 film...produced specifically for
Meeting '71. A cartoon description of
meetings between the Indian people and
the "white man".

These booklets and the film of the Indian Community
Branch are available from:

Ministry of Community and Social Services,
Indian Community Branch,
4th Floor, Hearst Block,
900 Bay Street,
Toronto 182, Ontario.

Telephone - 965-5003

COMMUNITY DEVELOPMENT BRANCH

Publications

People People...describes programs of the
Community Development Branch

Conference Planning for Involvement

Discussion Leader's Handbook

Getting People Together..organizing a
Community group

Conference Reports...these are reports on
the workshops and resolutions of the
community awareness conferences held
in the cities of Brockville, Cornwall,
Windsor, Ottawa, Hamilton and Sudbury.

Resources for Citizen Groups...outlines some
of the potential resources available
from three levels of government and the
private sector to citizens and community
groups.

Directory of Citizen Groups...a booklet
describing the nature and location of
self-help citizen and community groups
in Ontario.

Partners in Information...a study of community
information centres in Ontario.

Films

"We"...a 27 minute Branch produced film which
explores the basic philosophy of community
self-help groups as expressed by the
members themselves, their elected
representatives, and administrators.

Films - continued

Community Crafts...prints were obtained of a six minute film produced by CBC News about low-income and welfare women's craft co-op in downtown Toronto.

Sudbury Conference...a 27 minute film which documents the Community Awareness Conference sponsored by the Branch held in Sudbury in June 1971. This film deals with the concept of such a conference and shows groups of citizens dealing with local issues in workshops and confronting elected representatives in the main body of the conference.

The films and publications of the Community Development Branch are available from:

Ministry of Community and Social Services,
Community Development Branch,
5th Floor, Hearst Block,
900 Bay Street,
Toronto 182, Ontario.

Telephone - 965-6621

CITIZENSHIP BRANCH

Publications

1. Language and Citizenship Section...the majority of these are available only to teachers of English as a Second Language.

TESL TALK...a bulletin published quarterly for practising teachers of English as a Second Language.

Directory of Language and Citizenship Class for adult newcomers in Ontario...the directory identifies the English language classes provided across the Province by School Boards, church groups, Volunteer Organizations and Colleges of Applied Arts and Technology. Distributed to agencies working with newcomers.

The Sound System of English...a practical introduction to English phonetics

General Methodology...a survey of English structure as presented in the classroom

The Structure of English

Teaching English as a Second Language to Children

Using Short Stories for Advanced ESL Classes

A Situational Approach to Teaching the Professional Class

Teaching Pronunciation to Chinese Learners

Instructions for organizing and operating ESL Classes

5th Annual TESL Conference Report of February, 1971...available to the registrants of this conference.

An Introduction to Canadian English...four textbooks .. the two teachers' handbooks contain course material with detailed teaching instructions. The two students' work books are essentially exercise books.

Publications - continued

NEWCOMER NEWS...a graded English language tabloid newspaper produced and distributed to all adult newcomer language classes in the Province. (ESL teachers receive notes on how to effectively use NEWCOMER NEWS in the classroom).

Learning the English Language...three students' workbooks and three teachers' handbooks

Words are Important...one student's book

French...three books on an oral approach to French

Welcome Kits...consisting of booklets, help folders and welcome letters are available in English, French, Italian, German, Greek, Portuguese, Serbo-Croatian, to teachers and immigrants.

2.Orientation Section

A Guide to Services '71-72...this guide is distributed to teachers, counsellors and immigrant aid agencies working with newcomers in Ontario.

Appendices for A Guide to Services '71-72

Ontario and You...a booklet in nine languages to inform newcomers about Ontario Government services. The languages are English, Chinese, Greek, Portuguese, Serbo-Croatian, German, French, and Spanish.

Teachers' Course Guides...will aid teachers to prepare orientation programs.

3. Inter-Group Development Section

New Canadians and the Schools...the Conference Report was printed for the Dante Society of Toronto.

Publications - continued

A Harmony in Cultures...Northern Ontario
Conference for Ethnic Groups and
Community Development.

The Importance of Ukrainian Language Study...A
Recommendation for the Introduction of
Ukrainian Language Instruction in Ontario
Secondary Schools, by the Educational
Committee of the Ukrainian Canadian
Committee in Toronto.

Canadian Education and Minority Rights...
Address to Plenary Session of the Third
National Conference on Canadian Slavs, by
Cornelius J. Jansen, Ph.D., Associate
Professor of History, University of Ottawa.

Constitutional Aspects of Ethnic Identity in
Canada...by Dr. Mark MacGuigan, M.P.,
Windsor-Walkerville -- Inter-University
Committee on Canadian Slavs Symposium on
Languages and Cultures in Multi-Ethnic
Society -- Ottawa, Saturday, May 22, 1971.

A New Cultural Policy for the Province of
Alberta... by the Honourable Harry E. Strom,
Premier of Alberta, July 16, 1971 --
Alberta Multicultural Conference 1971.

Government of Alberta, Office of the Premier Press
Release...an Address to the Ukrainian
Canadian Committee, Edmonton Branch --
the Honourable Harry E. Strom, Premier of
Alberta.

4. Newsletter...for Citizenship staff

Films

The following films are available from this
office for teacher training purposes:

Films - continued

- A. Classroom demonstration films...a series of 21 films prepared by the Ontario Citizenship Branch and featuring demonstration teachers from this Branch and a number of Boards of Education. The films vary in length from 12 minutes to 30 minutes.

Children's Classes

1. Teaching Prepositions
2. Teaching a Story
3. Teaching Possessives
4. Teaching a Group of Beginners
5. Teaching a Junior Group (Intermediate)
6. The use of Puppets
7. The Experience Chart (colour - 22 min.)
8. Language Games (colour - 18 min.)
9. The Teaching of French or English as a Second Language - a Comparison

Adult Classes

1. The use of Wall Charts for Pattern Practice
2. Teaching a Large Class
3. English Sentence Rhythm
4. Teaching Advanced Verb Patterns
5. Teaching a Conversation
6. Teaching a Story
7. Teaching a Beginners' Class
8. Making Grammatical Drills Interesting (colour)
9. Cumulative Oral Drills (colour)
10. 2 and 3 Word Verbs (colour - 20 min.)
11. Modals (colour - 35 min.)
12. Towards Free Conversation (colour- 35 min.)

- B. Films on Language and Language teaching in general...prepared by the Centre of Applied Linguistics - Washington D.C. (Four films, each about one half hour in length).

Films - continued

1. the nature of language and how it is learned
2. the sounds of language
3. the organization of language
4. words and their meanings

C. "View and Teach"...a series of twelve films, each about 15 minutes in length, produced by the BBC in association with the British Council. The children who appear in the classroom scenes are about 12 years old, but methods suggested can easily be adapted for younger children and in most cases for adult classes.

1. Teaching a New Pattern
2. Oral Practice
3. Question and Answer
4. Sentence Patterns
5. Practice with Picture Sets
6. Conversation with the Blackboard
7. Acting a Story
8. Acting from Pictures
9. Bringing in the Outside World
10. Rhythms of English Speech
11. Tunes of English Speech
12. Planning Oral Work

Films #1 to 4 are best shown in that order. Other films may be shown as desired.

D. Social and Cultural Films

Here We Go Round (colour - 25 min.)... Kaleidoscopic look at newcomers; impressions of the immigrant's situation in his new homeland.

Mirror ...to stimulate discussion and involvement in a wide range of issues which are relevant to life in contemporary society.

A Place to Stand ...Ontario's award winning film, first shown at Expo.

These publications, and audio-visual presentations
of the Citizenship Branch are available from:

Ministry of Community and Social Services,
Citizenship Branch,
5th Floor, Hearst Block,
Queen's Park, Toronto.

Telephone - 965-2285

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